



User Guide - Classic Filing Cabinet

The following guide shows the steps for using your cabinet for the first time.

GETTING STARTED

- 1. Remove packaging.
 - The drawer key is located in the top secured using black tape.
 - Retrieve the key, insert into lock and turn anti-clockwise to unlock cabinet drawers.
 - The cabinet door and drawers should move freely - open, close and lock.
2. Loading and unloading
- Before loading your cabinet please ensure the cabinet is sitting level. If the floor is uneven use adjustable foot underneath cabinet to level.
 - Never climb the shelves or onto the top of the cabinet.
 - Never overload the drawers. Individual drawer weight load capacity complies with AS5079.2:2003 and are independently tested and compliant with AS56079.2:2003.
 - For furniture 1200mm and higher we recommend seismic restraints are utilised.
4. Moving filing cabinets
- If relocating the cabinet all contents should be taken out first. Cabinets should always be lifted (2 people) or moved with a hand trolley, never drag the cabinet across the floor.



classic drawer front and handle



fully extending drawer runner